



COLLEGE OF MANAGEMENT
MANAGEMENT ACHIEVEMENT PROGRAM
CAREER PORTFOLIO APPLICATION

Please complete this information and submit it for approval to participate in the Career Portfolio option for MAP miles. This project is designed for students who have current or previous professional work experience. Once you are accepted for this project, you will receive list of career tools and competencies you must provide for the actual MAP Miles.

Name _____ UMS ID _____

Email _____ Phone _____

Address _____

Please provide the following information about your most current or most recent professional position:

Current Employer _____

Position Title _____

Hours per week in this position _____ Dates of Employment _____

Please list any other weekly commitments and the number of hours for each:

Career Goal: _____

How do you plan to use your current and/or past professional positions, along with your Bachelor of Science in Management degree to achieve your future career goals? Please attach a separate page with this response.

We are interested in learning where students are learning skills other than in the formal workshop series offered through the office of University Career Services at UMass Boston.

Have you ever attended a cover letter skills workshop? Yes No
If yes, where? _____

Have you ever attended a formal résumé writing workshop? Yes No
If yes, where? _____

Have you ever attended a formal interviewing skills or mock interview practice workshop? Yes No
If yes, where? _____

If you have answered no to any of these questions, please attach an explanation of the experiences you have had that have helped you develop these skills.

Please submit these materials to Andrea Goggin, Student Service Specialist in the College of Management (M-5-605) or to mapcm@umb.edu. You will hear back within one business week regarding your approval to continue with the Career Portfolio option for MAP Miles.